

Upon completion of this dangerous goods training section, you should be able to:

- Document specimens for transport, both consistently and correctly.

Documentation

- Complete the Shipper's Declaration for Dangerous Goods when shipping Category A, Infectious Substance Affecting Humans


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When shipping any substance categorized as Category A, Infectious Substance Affecting Humans, a Shipper's Declaration for Dangerous Goods is required:

- The Shipper's Declaration describes the contents of the consignment. By signing the shippers declaration, the shipper declares the consignment is classified, packaged, marked, and labeled according to international and national government regulations.
- If this form is filled out incorrectly in any way, your shipment will be rejected.
- Generally, two copies of the declaration must be given to the airline. FedEx requires three copies.
- You must retain a copy of the Shipper's Declaration for two years.
- Some carriers, such as FedEx, require the Shipper's Declaration to be typed.

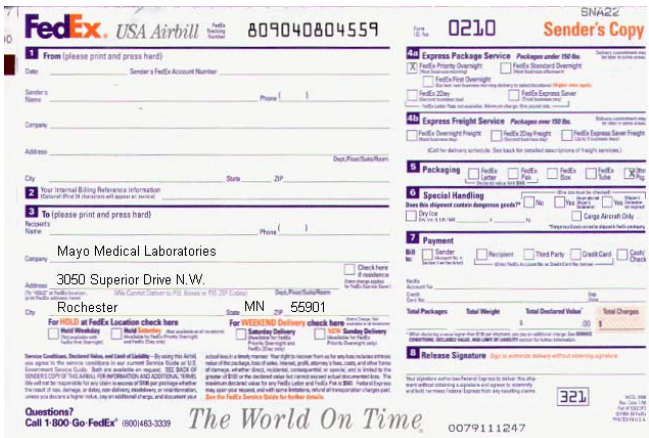
The following information must be filled in:

- The name and address of the shipper and the consignee.
- The Air Waybill number, along with page 1 of 1.
- Cargo aircraft only must be crossed (X'd) out if you have 50 milliliters or 50 grams or less of an infectious substance.
- The airport of departure and the airport of destination.
- The word "radioactive" must be crossed (X'd) out, leaving "non-radioactive" showing.
- The Nature and Quantity of Dangerous Goods section must be filled out in its entirety, according to the information provided on the slide.
- The proper shipping name and technical name must be filled in parenthesis in the Proper Shipping Name column.
- The class or division must be filled in, such as 6.2, as well as the UN number.
- Under the quantity and type of packaging, you must fill in the quantity of the infectious substance and the number and type of packaging.
- An emergency contact must be listed on the paperwork. This must be a 24-hour emergency response number that is monitored at all times by a person knowledgeable about the dangers or characteristics of the substance being transported. Minimally, this person must have immediate access to a person who possesses such knowledge.
- The name and title of the shipper, as well as the date.



Documentation

- Complete an Air Waybill for every shipment:
 - An Air Waybill is the only requirement for substances categorized as Category B, Biological Substance
 - Each airline has its own Air Waybill



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When shipping substances categorized as Category B, Biological Substance:

- The only paperwork required is a domestic Air Waybill.
- Each airline has its own Air Waybill. This slide shows an example of a FedEx Air Waybill.
- If the Air Waybill includes a Nature and Quantity of Goods section, Packing Instruction 650 states that the section must include the words “UN3373” and the text “Biological Substance, Category B.”